

# Self Help - Time Management

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The Insider's Guide To Time Management 18 Hard-hitting and Powerful Chapters on how to really manage your time effectively! Learn how to manage your precious time and get rid of all those time-wasting habits... identify the time wasters in your surroundings and daily habits that can lead to Time Waste! "Time is Money". That is the age old cliché . . . but I think that a more timely statement in today's world would be that "Time is a Precious Commodity". Time effects every aspect of your life. Your job, your personal relationships, sleep, and the time you find for leisure are all effected by your ability to manage your time. After all, there are only 24 hours in a day, and that will never change. It may seem that there is never enough time, but if you learn how to manage your time better, you will be surprised at how much time you really have. Time management is not something that is taught in high school, and very few colleges include it as part of there required course studies, but it may just be the single most important life skill that you can have. I know that some will tell you that it is motivation that sets the very successful apart from the crowd, but I believe most of us have the motivation, we just don't know how to find the time. This manual will teach you how to find the time to do the things you currently believe that you don't have the time for. I know that the techniques taught in this manual have made a profound difference in my life, and can make the same difference for you. A truly enlightening volume on the Principles that lead to effective time management... how to make the most of your day and live life to the full! The skills you will learn can help you: \* Improve Your Personal Relationships. \* Spend More Time With Family & Friends. \* Improve Your Job Performance - Get That Raise! \* Students-Find more time for studies \* Take Up That New Hobby. \* Do That Volunteer Work That You Have Wanted To Do. Do anything that you have wanted to do, but couldn't find the time for. With your purchase you also receive Free Master Resell Rights to this eBook. You will get a sales letter just like this one, where you can resell this manual and keep 100 of the profits! Reselling is simple, just add your order link, upload the sales page, download page and eBook to your own hosting account and promote for 100 profits from all sales generated from your site! Tags: manage your time

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