

# The Art Of Organizing Anything - Rosalie Maggio

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The first organizing system that can be customized to fit YOUR lifestyle Are you overwhelmed by clutter? Do you have a hard time finding things in your home or office? The disorder in your life may be keeping you from accomplishing your goals. The Art of Organizing Anything helps you streamline your life at home and at work, reduce stress, be more efficient and locate all those misplaced items. Bestselling author Rosalie Maggio introduces an accessible organizing system you can tailor to meet your own specific needs. You'll learn how to Put 10 essential organizing principles into practice Manage professional, personal, and family time Create and maintain an organized home Organize your work space and office email Packed with lists, tips, shortcuts, advice, and inexpensive solutions, The Art of Organizing Anything shows you how to create a more leisured, productive, enjoyable life. Author: Maggio, Rosalie Publisher: McGraw-Hill Illustration: N Language: ENG Title: The Art of Organizing Anything: Simple Principles for Organizing Your Home, Your Office, and Your Life : Simple Principles for Organizing Your Home, Pages: 00288 (Encrypted PDF) On Sale: 2009-04-17 SKU-13/ISBN: 9780071609128 Lib Category: Orderliness Lib Category: Organization Category: Business & Economics : Skills

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